

Neighbourhood Priority Profile

LPA:	
Neighbourhood :	
Priority:	
Lead Agency:	

Performance Measure	Review by:	Date	RAG
Proportionate consultation completed			
Specific problem identified			
Evidence gathering completed that supports prioritising this problem			
Website and T&CG updated (initial identification)			
Characteristics and causes of the problem identified			
Options considered			
Tasking process used			
Website and T&CG updated (whilst priority is 'live')			
Assessment completed, feedback from the community has been sought and it is appropriate to conclude the priority			
Website and T&CG updated (priority concluded)			

(Notes of Guidance see Note 1)

SCANNING

How have we consulted the community? SCANNING STAGE

List the types of consultation we used, including level of response. We'll need to keep the whole community updated on progress, particularly those who responded within the consultation process

What have the community identified as their issues and where? SCANNING STAGE

Be specific about the issue and the location **(Notes of Guidance see Note 2)**

Evidence Gathering Requirements SCANNING STAGE

What are we going to do to establish the true nature of the problem? Is the identified issue something that has been picked up through the quarterly EVAs, do the Police, Local Authority, Parish or Town Council etc have further information or data on the issue. Decide what additional information or evidence you need and set specific tasks and allocate owners and timescales. List your evidence on the analysis page below. **(Notes of Guidance see Note 3)**

Action	Owner	Date Completed

ANALYSIS

Characteristics of the Problem – the 5WH approach

ANALYSIS STAGE

Identify specifically what is happening; when and where does it occur? Who is doing what to who and who else is affected either directly or indirectly? Why is the problem occurring and how is it perpetuated? If there are multiple locations then choose top 3.

(Notes of Guidance see Note 4)

Underlying Causes of the Problem

ANALYSIS STAGE

What are the underlying causes and issues? Use the Problem Analysis Triangle – which considers the features of the victim, offender and location.

(Notes of Guidance see Note 5)

Action Sheet

RESPONSE STAGE

List the 4 options taken forward for action.
(Notes of Guidance see Note 7)

No.	Action	Owner	Date	EPIC	RAG
1					
	Update:				
2					
	Update:				
3					
	Update:				
4					
	Update:				

ASSESSMENT

Assessment of Responses	ASSESSMENT STAGE
<p>It is crucial that we as a NAG build the trust and confidence of our wider community. To do this we need to regularly update our community on progress on each priority and provide detailed feedback when we consider that the priority has been concluded. Not all problems are resolvable, sometimes we will need to accept that we have done all we can and move on to the next priority, but before we do we should consider the opinions of the community, particularly those who highlighted the issue in the first place. It may be appropriate to revisit the problem in the medium to long term if circumstances change and new opportunities for success arise.</p> <p>(Notes of Guidance see Note 8)</p>	

Has the problem been resolved to the satisfaction of the community?
How was the results communicated to the community and were those who raised the issue informed?
If elements of the problem still exist, what were the factors that could not be resolved?
Which actions achieved the desired results?
Which actions weren't so effective?
Does the problem require revisiting in the future?
Would you like to identify this problem profile as good practice and if so which elements would you consider to be noteworthy?
Scanning Analysis Response Assessment